

# MINUTES OF MEETING LANGTREE PARISH COUNCIL

**11<sup>th</sup> APRIL 2019**

|                             |   |
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| <p><b>Present</b></p>       | <p>Councillors:<br/> Terry Attridge<br/> Geoff Bond<br/> Jenny Coles<br/> Colin Edworthy<br/> Mark Glover Chairman<br/> David Ley<br/> Pat Mitchell<br/> David Hurley (TDC)<br/> Andrew Saywell (DCC)</p>   |
| <p><b>In attendance</b></p> | <p>Leigh Pollinger – Parish Clerk<br/> 2 members of the public.</p>   |
| <p><b>153</b></p>           | <p><b>WELCOME AND APOLOGIES FOR ABSENCE</b><br/> Apologies received from James French, and Franklin Tucker</p>  |
| <p><b>154</b></p>           | <p><b>MINUTES OF THE LAST MEETING</b></p>   |
| <p>154.1</p>                | <p>Matters Arising</p> <ul style="list-style-type: none"> <li>• Item 144.1 tree planting of WW1 memorial<br/> The oak trees were planted on 25<sup>th</sup> March with a number of parishoners and children from Langtree Primary School helping out. Four silver birch trees will be planted shortly.</li> <li>• Item 144.1 update on fire escape at the back of 15A Fore Street<br/> Land has been transferred and payment of £2500 received.<br/><br/> An email from James French which quoted concerns from a parishioner regarding use of the fire escape and a reference to dogs was read out and discussed. It was agreed that the Parish Clerk will write to the owner of 15A Fore Street referencing the metal staircase as a fire escape and that there is a dog walking area behind the parish hall.</li> <li>• Item 150 Discussions with Parish Hall Committee regarding funding of MUGA<br/> A meeting was held with Parish Hall committee. It was agreed that the Parish Council will lead funding and delivery of the MUGA as land is owned by Parish Council and there are VAT implications.</li> </ul> |

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|            | <p>Total cost is in region of £85k plus VAT. Grant application for £48k has been sent to Community Asset Fund – decision in 10 – 12 weeks.</p> <p>Intend to apply to Coastal Recycling for £25k and National Lottery £10k.</p> <p>Shortage of approximately £3 - £5k will have to come from reserves or through local fund raising.</p> <p>The Council was given a heads up that it is likely we will have to go into short term borrowing to cover the potential VAT payments of approx. £17k before they are repaid by HMRC.</p>                       |
| 154.2      | <p>Minutes of meeting held on 14<sup>th</sup> March 2019 to be agreed and signed.</p> <ul style="list-style-type: none"> <li>• Minutes agreed, proposed by Jenny Coles and seconded by Terry Attridge.</li> </ul>  |
| <b>155</b> | <b>DECLARATION OF INTERESTS</b>  |
| <b>156</b> | <b>REPORTS</b>   |
| 156.1      | <p>Police Community Support Officer</p> <ul style="list-style-type: none"> <li>• None received.</li> </ul>   |
| 156.2      | <p>County Councillor</p> <ul style="list-style-type: none"> <li>• These are reported in the Annual Parish Meeting minutes.</li> </ul>  |
| 156.3      | <p>District Councillor</p> <ul style="list-style-type: none"> <li>• These are reported in the Annual Parish Meeting minutes.</li> </ul>  |
| <b>157</b> | <b>PARISH MATTERS</b>  |
| 157.1      | <p>To receive an update on progress of Langtree Meadows building works</p> <ul style="list-style-type: none"> <li>• Planning Department have still to approve new plans, likely to be in May.</li> </ul>   |
| 157.2      | <p>To receive an update regarding on-going maintenance of the recreation field.</p> <ul style="list-style-type: none"> <li>• The Mower has been purchased from Andrew Symons. A temporary loan from the Parish Hall committee of £6000 has been received and will be paid back at the end of April. Grant monies from Coastal Recycling of £2500 should be in the bank account today. A cheque of £1000 was received from Langtree Players at the meeting and the Chairman expressed the thanks of all for the entertainment and the funding.</li> </ul> |

|                                     |   |                                 |          |                                     |    |                                |          |              |                 |
|-------------------------------------|---|---------------------------------|----------|-------------------------------------|----|--------------------------------|----------|--------------|-----------------|
|                                     | <ul style="list-style-type: none"> <li>It was agreed that the Parish Council will not purchase Goal Posts, White line marker and Corner Poles at this time.</li> </ul>  |                                 |          |                                     |    |                                |          |              |                 |
| <b>158</b>                          | <b>PLANNING</b>   |                                 |          |                                     |    |                                |          |              |                 |
| 158.1                               | <p>To consider planning appeal 19/00014/REF (Planning application 1/1130/2018/FUL) Erection of 1 no. two storey houses, 1 no. dormer bungalow and creation of vehicular access Lazy Acres Stibb Cross Torrington Devon EX38 8LH</p> <ul style="list-style-type: none"> <li>The Parish Clerk will write to Planning Department reemphasising original reasons for objection.</li> </ul>  |                                 |          |                                     |    |                                |          |              |                 |
| 158.2                               | <p>To consider any planning applications received between issuing of agenda and meeting.</p> <ul style="list-style-type: none"> <li>As at 12.30 none received.</li> <li>An email has been received from Ryan Steppel of TDC Planning re 1/0611/2018/OUTM - Stibb Cross (the five houses behind old market area in Stibb Cross).<br/>         “The application has gone through a series of viability exercises, with the proposal no longer including equipped open space. On this basis, the maintenance cost for the POS would be £14,201.68 covering a period of ten years.” The Parish Council was asked whether they are agreeable to accepting this income and liability.<br/>         The matter was discussed and it was agreed that at this time the Parish Council was not willing to take on the liability without receiving more detail. Parish Clerk to write to TDC Planning.</li> </ul>                                |                                 |          |                                     |    |                                |          |              |                 |
| <b>159</b>                          | <b>CLERK’S REPORT AND FINANCE</b>   |                                 |          |                                     |    |                                |          |              |                 |
| 159.1                               | <p>To receive update on financial position at end March 2019</p> <ul style="list-style-type: none"> <li>Bank balances at end of March 2019</li> </ul> <table border="1" data-bbox="528 1386 1385 1691"> <tr> <td>Lloyds Bank balance at 29/03/19</td> <td>£3629.73</td> </tr> <tr> <td>Lloyds Number 2 account at 29/03/19</td> <td>£0</td> </tr> <tr> <td>Nationwide balance at 29/03/19</td> <td>£3065.85</td> </tr> <tr> <td><b>Total</b></td> <td><b>£6695.58</b></td> </tr> </table> <ul style="list-style-type: none"> <li>Payments during month totalled £8873.03. To Andrew Symons £7200, RAW Piper £1246.36, D&amp;I Bridgman £232.68, P Mitchell £97.99, History Group £50, Short Mat Bowls £50</li> <li>Receipts during month were £9500, being Parish Hall Committee £6000 short term loan for mower, Peter Peter &amp; Wright for 15A Fore Street Land sale £2500, TDC (D Hurley) £500, DCC (A Saywell) £500.</li> </ul> | Lloyds Bank balance at 29/03/19 | £3629.73 | Lloyds Number 2 account at 29/03/19 | £0 | Nationwide balance at 29/03/19 | £3065.85 | <b>Total</b> | <b>£6695.58</b> |
| Lloyds Bank balance at 29/03/19     | £3629.73  |                                 |          |                                     |    |                                |          |              |                 |
| Lloyds Number 2 account at 29/03/19 | £0  |                                 |          |                                     |    |                                |          |              |                 |
| Nationwide balance at 29/03/19      | £3065.85  |                                 |          |                                     |    |                                |          |              |                 |
| <b>Total</b>                        | <b>£6695.58</b>   |                                 |          |                                     |    |                                |          |              |                 |

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|--|---|--|--------|--------------|-------|--------------------|-------|------------|------|
|  | <ul style="list-style-type: none"> <li>• Unaudited spend during the year were £25272 inc VAT and receipts of £25959</li> <li>• Key spend areas during the year were <table border="1" data-bbox="529 315 1386 719"> <tr> <td data-bbox="529 315 970 551"> Recreation Field<br/> Mower £7200<br/> Landing Light £6626<br/> Container £2886<br/> Stone £1485<br/> Trees £736 </td> <td data-bbox="970 315 1386 551">£20069</td> </tr> <tr> <td data-bbox="529 551 970 607">Salary Costs</td> <td data-bbox="970 551 1386 607">£1968</td> </tr> <tr> <td data-bbox="529 607 970 663">Normal Expenditure</td> <td data-bbox="970 607 1386 663">£2055</td> </tr> <tr> <td data-bbox="529 663 970 719">Beech Road</td> <td data-bbox="970 663 1386 719">£930</td> </tr> </table> </li> <li>• A VAT reclaim for £3298.06 has been applied for</li> <li>• It is planned to transfer Nationwide monies to Lloyds no 2 account – need to confirm signatories to Nationwide account</li> <li>• As spend and income are over £25k we will need to find an auditor. Likely to use the same person as Torrington Town Council – cost will be in the order of £100 to £200.</li> </ul> | Recreation Field<br>Mower £7200<br>Landing Light £6626<br>Container £2886<br>Stone £1485<br>Trees £736 | £20069 | Salary Costs | £1968 | Normal Expenditure | £2055 | Beech Road | £930 |
| Recreation Field<br>Mower £7200<br>Landing Light £6626<br>Container £2886<br>Stone £1485<br>Trees £736 | £20069  |  |        |              |       |                    |       |            |      |
| Salary Costs   | £1968   |  |        |              |       |                    |       |            |      |
| Normal Expenditure   | £2055   |  |        |              |       |                    |       |            |      |
| Beech Road   | £930  |  |        |              |       |                    |       |            |      |
| 159.2  | <p>To request approval for BACS Payments and cheques</p> <ul style="list-style-type: none"> <li>• Formalise request for mower Andrew Symons £7200</li> <li>• Repayment of Parish Hall Committee loan £6000 when funds allow (likely to be end of month)</li> <li>• ROSPA Play Safety inspection £168.60</li> <li>• TDC Parish Salary recharge £1044.00</li> <li>• DALC preparing for elections course £36.00</li> <li>• DALC annual membership £179.51</li> <li>• RAW Piper (P Mitchell) £30.60</li> </ul> <p>Payments approved</p>   |  |        |              |       |                    |       |            |      |
| 159.3  | <p>To review correspondence received</p> <ul style="list-style-type: none"> <li>• DCC have advised the wall with the village sign attached to it will be repaired on the 7<sup>th</sup> May. Micro asphalt of the road through Langtree should take place on 31<sup>st</sup> May but work needs to be coordinated with BT (and is dependent on weather).</li> <li>• Notice of uncontested election has been received – all councillors have been elected unopposed.</li> <li>• Several letters of thanks for 137 grant monies have been received.</li> </ul>  |  |        |              |       |                    |       |            |      |
| 159.4  | <p>To consider allotment fees (currently £15 per annum)</p> <ul style="list-style-type: none"> <li>• It was agreed that allotment fees for the next 12 months will remain at £15.</li> </ul>  |  |        |              |       |                    |       |            |      |

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| 160 | <p><b>PUBLIC PARTICIPATION</b></p> <ul style="list-style-type: none"> <li>• No comments were raised</li> </ul>  |
| 161 | <p><b>ANY OTHER ITEMS AT CHAIRMAN'S DISCRETION</b></p> <ul style="list-style-type: none"> <li>• The question was raised whether the parking area in the Crescent could be extended – as the land is owned by TDC, David Hurley agreed that he would look into it.</li> <li>• It appears that HGV deliveries for Stapleton Yoghurt are using Dragon Hill rather than the preferred route of Browns Lane. Parish Clerk to write to Stapleton Yoghurt.</li> <li>• A pot hole in Greeny Lane was noted</li> <li>• An enforcement notice regarding the caravan located at Berry Cross without planning permission has been raised.</li> <li>• The Langtree Park committee have asked for help and support from the Parish Clerk – agreed.</li> <li>• The meeting ended at 9.10pm.</li> </ul> |
| 162 | <p><b>DATE OF NEXT MEETING</b></p> <p>The next meeting will be held on Thursday 9<sup>th</sup> May 2019.</p>  |
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