

LANGTREE PARISH COUNCIL

MINUTES OF MEETING

9th September 2021

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| Present | Councillors: Peter Haselhurst (Chairman) David Ley Pat Mitchell Andrew Saywell (DCC) (part time) |
| In attendance | Leigh Pollinger – Parish Clerk 0 members of the public |
| 377 | WELCOME AND APOLOGIES FOR ABSENCE Apologies received from Geoff Bond, Mark Glover, David Hurley, and Franklin Tucker. As there were over 3 councillors attending the meeting this was sufficient to establish a quorate as determined in the Council’s Standing Orders. |
| 378 | MINUTES OF THE LAST MEETING |
| 378.1 | Matters Arising <ul style="list-style-type: none">• Notification of a councillor vacancy has been published by Torridge District Council. The end date if elections are required is 28th September. If an election is not required then we will advertise for applicants to be co-opted possibly at the next meeting. |
| 378.2 | Minutes of meeting held on 5 th August 2021 to be agreed. <ul style="list-style-type: none">• Minutes were proposed by Pat Mitchell and seconded by David Ley. |
| 379 | DECLARATION OF INTERESTS <ul style="list-style-type: none">• None were notified to the meeting. |
| 380 | REPORTS |
| 380.1 | Police Community Support Officer <ul style="list-style-type: none">• None were received for the meeting. |
| 380.2 | County Councillor <ul style="list-style-type: none">• Andrew Saywell gave us a quick update of Devon County Council’s Covid-19 response, current activities of the Council and |

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| | <p>bids for funding and the situation on repatching and surfacing of roads in the area.</p> |
| 380.3 | <p>District Councillor</p> <ul style="list-style-type: none"> • TDC Councillors recently attended another Leisure Workshop and discussed the terms of the contract that the recently convened Leisure Company board would adhere to. Councillors are at present stating their preference from the 7 names suggested. Voting closes on Monday 13th Sept and the result will be announced on Tuesday 14th.Sept. • Community and Resources Committee recently discussed a Biosphere Nature Recovery Plan. The Plan can be viewed here:- https://www.northdevonbiosphere.org.uk/nature-recovery-plan.html • The plan outlines how biodiversity has changed in recent years and sets out a Vision for nature's recovery across Northern Devon by 2030. The Committee were asked to agree to progress the associated actions for Councils that were identified in the report. The recommendations in the report were supported by the committee. • The TDC Safeguarding Policy has been updated. As a Local Authority, safeguarding responsibilities are to ensure that measures are in place locally to protect and promote the safety and welfare of children, young people and adults. This also includes any services that are contracted to other people or organisations. The Policy was last updated in 2016 and the latest update shows a clear line of accountability and by having staff with the required knowledge and skills to take responsibility for TDC's safeguarding arrangements. The Council has a designated safeguarding team for this purpose. • Torrington Council meetings are being held live at Caddisdown. This is because ventilation of the room is achievable at this location and the Town Hall is completely the opposite. Unfortunately members of the public cannot attend in person unless they wish to speak and address the relevant Committee but meetings can be watched "live" on YouTube. |
| 381 | PARISH MATTERS |
| 381.1 | <p>To receive an update on the formal transfer of the MUGA to Langtree Parish Hall and Langtree Hall Players (operating organisation).</p> <ul style="list-style-type: none"> • An email has been received from Sue Lee following a recent Parish Hall committee meeting. The contents are as follows: |

“At the Parish Hall committee meeting on 2nd September the following was agreed.

- 1. The Hall would take on the lease for the MUGA, changing room and recreation field to include the dog walking area.*
- 2. The lease would be for a minimum of 60 years. (The Parish hall as a condition of the charity has to remain a community hall until 2082 so the 2 need to be the same as facilities are linked.)*
- 3. The MUGA group and the football group would each rent the facilities from the Parish Hall at £20 a month. This would initially be until a water meter and electric meter could be installed so that usage of both could be monitored. Then the rent would be reviewed.*
- 4. The lease would name both Geoff Bond as trustee and Patrick Mitchell as Chair.*

The rent received would also be used for maintenance costs such as electric bulbs, line paint and fuel for the mower. By taking on the lease grant opportunities are then possible. By paying rent It also means that all revenue the MUGA and football group receive is theirs.

The original lease stated that the MUGA insurance would be paid by Parish Council. Would this now need to include all the facilities on the new lease or should Parish Hall insurance be amended to include them?”

- The Parish Clerk confirmed that the MUGA, Changing Room are fully insured for repairs and maintenance and general usage of all facilities is covered by the Parish Council’s Public Liability insurance – it is planned to continue this level of coverage. What is not covered is injury to individuals as part of any organised sport – it is assumed that their own insurance will cover this.
- Peter Haselhurst confirmed that the use by teams of the football field and Changing Room is covered by FA insurance but will check if this applies to footballers using the MUGA. It is believed that the Netball groups cover their own insurance.
- It was agreed that the Parish Hall will pay for replacement water and electricity meters.
- It was agreed that diesel used by the mower will be paid for by the Parish Council for the time being or until such time as the lease is in place when the equipment and responsibility will be transferred to the Parish Hall.
- It was suggested that if the Parish Council wishes to contribute to the maintenance of the football pitch this should be done via a Section 137 grant. It was agreed to delay this decision till next meeting when more people were attending.

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| 381.2 | <p>Update on mower repairs, grass cutting, and any other actions the Parish Council may be responsible for in order to get the football pitch up to scratch.</p> <ul style="list-style-type: none"> • The mower is now working well and will be transferred when the lease is signed. |
| 382 | PLANNING |
| 382.1 | <p>To consider planning application ref 1/0901/2021/FUL</p> <p>5 New Bungalows, New Access and Associated Works. Land Adjacent To West Park, Stibb Cross, Devon</p> <ul style="list-style-type: none"> • Council objects to this planning application. • Reasons include lack of investment in area for water and sewerage, outside planning envelope, the entranceway is too close to the corner from Stibb Cross, the pavement looks insufficient, the plots on the eastern edge of the site overlook existing housing. |
| 382.2 | <p>To consider planning application ref 1/0937/2021/FUL</p> <p>Demolition of existing barn and proposed single storey dwelling with garage (Affecting a Public Right of Way). Barn Adjacent Nuthatch Cottage, Langtree, Devon</p> <ul style="list-style-type: none"> • The Council did not have any objection to this application. |
| 382.3 | <p>To consider any other planning applications received between issuing of agenda and meeting.</p> <ul style="list-style-type: none"> • No other applications have been received. • It was noted that correspondence had been received from Mr Rob Shephard regarding application 1/0656/2021/ful who is concerned that on the original application for the proposed development (1/0611/2018/OUTM), this proposed dwelling was not shown. The area (as per the plan) where the bungalow is now situated and proposed is shown as 'village recreational area'. This plan was approved. If the proposal is allowed there will still be a recreational area but of a smaller size. We now have, what is effectively, if allowed, 6 bungalows on the original piece of land and not 5. He has forwarded his criticisms to TDC Planning and they are shown on the website but as this documentation has come in after the end of consultation period will probably have little effect. |
| 383 | CLERK'S REPORT AND FINANCE |
| 383.1 | To receive update on financial position at end August 2021 |

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| | <p>The bank figures at the 31st August 2021 were</p> <table border="1"> <tr> <td>Main Account</td> <td>£1653.13</td> </tr> <tr> <td>Reserve Account</td> <td>£4000.24</td> </tr> <tr> <td>Total</td> <td>£5653.37</td> </tr> </table> | Main Account | £1653.13 | Reserve Account | £4000.24 | Total | £5653.37 |
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| 383.2 | <p>To request approval of BACS Payments and cheques</p> <p>Payments requested for</p> <p>Andrew Symons Ltd – solenoid £231.00</p> <p>PKF – limited assurance review AGAR £480.00</p> <p>Approved</p> | | | | | | |
| 383.3 | <p>To review correspondence received</p> <p>Correspondence received from David Tithecoat regarding a proposed residential extension to farm buildings in Stibb Cross was discussed – the site was visited recently by Mark Glover and David Ley.</p> <p>It was commented that the correspondence and plans provided were for a residential extension yet the original proposals communicated to the council were for multiple office accommodation.</p> | | | | | | |
| 384 | <p>PUBLIC PARTICIPATION</p> <ul style="list-style-type: none"> • None | | | | | | |
| 385 | <p>ANY OTHER ITEMS AT CHAIRMAN’S DISCRETION</p> <ul style="list-style-type: none"> • None • The meeting closed at 8.40pm. | | | | | | |
| 386 | <p>DATE OF NEXT MEETING</p> <p>The next meeting will be held on Thursday 14th October at 7.30pm.</p> <ul style="list-style-type: none"> • Subsequent note – meeting date to be changed. | | | | | | |