

LANGTREE PARISH COUNCIL

MINUTES OF MEETING 12TH APRIL 2018

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| Present: | <p>Councillors: Terry Attridge (Chairman) Geoff Bond James French Mark Glover David Ley Pat Mitchell Franklyn Tucker Dave Hurley (TDC) Andrew Saywell (DCC)</p> |
| In attendance | <p>Mr Leigh Pollinger – Parish Clerk 3 members of the public</p> |
| 32 | <p>WELCOME AND APOLOGIES FOR ABSENCE The Chairman opened the meeting at 20.18. Apologies for absence were received from. Cllr Jenny Coles, Cllr Colin Edworthy, and PCSO Melissa Baker.</p> |
| 33 | <p>MINUTES OF THE LAST MEETING</p> |
| 33.1 | <p>Matters Arising</p> <ul style="list-style-type: none"> • These were covered as specific agenda items below |
| 33.2 | <p>Minutes of meeting held on 8th March 2018 to be agreed and signed</p> <ul style="list-style-type: none"> • Cllr Saywell (DCC) section have been updated with some DCC specific budget figures. • Minutes approved by Cllrs French and Bond |
| 34 | <p>DECLARATION OF INTERESTS</p> <ul style="list-style-type: none"> • None notified |
| 35 | <p>REPORTS – There are no reports planned as these will comprise part of the Annual Parish Meeting.</p> <ul style="list-style-type: none"> • An email report from PCSO Melissa Baker was received as follows • Logs and crimes for Langtree over the past month are as follows: Logs – (3) 1 suspicious circumstances, 1 road traffic collision and 1 fraud/forgery Crimes – (2) 1 common assault and 1 non counting action fraud |
| 36 | <p>PARISH MATTERS</p> |
| 36.1 | <p>Update on situation regarding the tree outside Green Dragon</p> |

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| | <ul style="list-style-type: none"> • Councillors have been kept up to date with correspondence regarding the proposed cutting back of branches of the tree outside the Green Dragon. • A meeting has been arranged with Bob Stevenson, DCC Tree Officer, to take place at the tree on Thursday 19th April at 11.00am. |
| 36.2 | <p>To receive an update on progress of Langtree Meadows building works – Cllr Attridge</p> <ul style="list-style-type: none"> • Selling arrangements for the social housing are being arranged and it is understood that a building inspector is due to visit the site shortly. • The work on the football pitch has now started. • The sewage pump to aid drainage of the pitch and removal of waste from the Changing Rooms is now on site and scheduled to be installed in next few days. |
| 36.3 | <p>Update on progress of Devon Air Ambulance Night Landing Lights</p> <ul style="list-style-type: none"> • Drawings and specifications have been received from DAA and Planning Permission is being applied for. • Frithelstock Parish may be interested with working with us on obtaining TAP funding. Details of how much TAP funding will be available should be available in April. |
| 36.4 | <p>To discuss situation regarding the Play Area in Beech Road, Stibb Cross</p> <ul style="list-style-type: none"> • As a result of an email from Damian Fisher from Stibb Cross to Cllr Bond received regarding the state of the play area at Beech Road a review of this area is underway. • TK Play were asked to review area – state that area is tired, and will need some money spent on it, and firemans pole dangerous. Have asked them to remove pole at a cost of £80. • Have also tied up one of the swings as dangerous. • Rospa Play Safety have carried out a full survey and their review has been circulated. • Agreed by Councillors to start work to repair site, initial budget of £500 allocated to activity. |
| 37 | PLANNING |
| 37.1 | <p>1/0262/2018/REM East Stibb Stibb Cross Torrington Devon EX38 8LN Application for reserved matters (access, appearance, landscaping, layout and scale) pursuant to permission 1/0659/2017/OUT</p> |

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| | <ul style="list-style-type: none"> • There were no comments or objections to the proposed works | | | | | | |
| 37.2 | <p>Consider any other planning applications received between issuing of agenda and meeting.</p> <ul style="list-style-type: none"> • As at 11.00am on 12/4/18 no new planning applications have been notified. | | | | | | |
| 38 | CLERK'S REPORT AND FINANCE | | | | | | |
| 38.1 | <p>To provide financial update including status of completing the end of financial year accounts.</p> <ul style="list-style-type: none"> • Bank balances at end of March <table border="1" data-bbox="528 696 1385 913"> <tr> <td>Lloyds Bank balance at 29/3/18</td> <td>3042.70</td> </tr> <tr> <td>Nationwide balance at 29/3/18</td> <td>3062.79</td> </tr> <tr> <td>Total</td> <td>6105.49</td> </tr> </table> <ul style="list-style-type: none"> • Expenditure during March was £685.95. Receipts £758.53. Note 4 cheques for £400 total still to be presented at 29/3/18 • The Asset Register and Budget for 2018/19 have been issued. • The end of Financial Year activities are underway and it is planned to subject this to internal audit in the next two weeks. • Details will be given at the next meeting when accounts should be signed off. | Lloyds Bank balance at 29/3/18 | 3042.70 | Nationwide balance at 29/3/18 | 3062.79 | Total | 6105.49 |
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| Total | 6105.49 | | | | | | |
| 38.2 | <p>To request approval of Parish Clerk expenses</p> <ul style="list-style-type: none"> • None this month | | | | | | |
| 38.3 | <p>To request approval for BACS Payments and cheques</p> <ul style="list-style-type: none"> • Payments for approval all to be paid by BACS <p>All Coast Media (website) £590.00</p> <p>DALC – 2 invoices attendance at courses £117.49</p> <p>DALC – annual subscription £175.83</p> <p>ROSPA Play Safety Langtree Park review £84.00</p> <p>TDC –payroll administration £114.00</p> <p>TDC – Landing Lights Planning Application £117.00</p> <p>Total £1198.32</p> <ul style="list-style-type: none"> • All payments were approved | | | | | | |
| 38.4 | To review correspondence received | | | | | | |

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| | <ul style="list-style-type: none"> • Email from Adrian Hinchcliffe – regarding disposal of waste from millennium garden at cost of £36.00. Payment approved • Email from Re and Dave Watkins – regarding dog fouling in Latch Lane. Parish Clerk asked to carry out some initial investigation into locating a dog waste bin • A number of acknowledgements of grant funding have been received • Email received from TDC regarding application of new Data Protection Act, further details are to follow. |
| 39 | <p>PUBLIC PARTICIPATION</p> <ul style="list-style-type: none"> • No additional items were brought up by the public. |
| 40 | <p>ANY OTHER ITEMS AT CHAIRMAN’S DISCRETION</p> <ul style="list-style-type: none"> • The Chairman advised that he would not be standing for re-election at the Annual Meeting of the Parish Council. • The meeting closed at 21.05. |
| 41 | <p>DATE OF NEXT MEETING –</p> <p>NOTE: The next meeting will be the Annual Meeting of the Parish Council and will be held on Thursday, 10th May 2018 at 7.30pm</p> |
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